

### **Funding for 2 year olds**

#### **Parents/Carers:**

You will need your National Insurance Number or National Asylum Seekers Support Number to apply.

If eligible, the Online Eligibility Checker (OEC ) will give you a reference number which remains active for six weeks ([www.myearlylearning.co.uk/EarlyYears/About](http://www.myearlylearning.co.uk/EarlyYears/About)). If the reference number expires, you will need to use the OEC again to obtain another valid reference number. Take this reference number to your chosen childcare provider.

#### **Is my child eligible for funding?**

Up to 15 hours per week of free early education and childcare is available to eligible 2 year olds from the term after their second birthday.

#### **Parents need to be in receipt of one of the following in order to receive two year funding:**

- Income support
- Income - based Jobseekers Allowance
- Income - related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of the State Pension Credit
- Child tax credit, and have an annual income (as assessed by HM Revenue and Customs) that does not exceed £16,190
- Working Tax Credits (including those in receipt during the four week period immediately after their employment ceases, or after they start to work fewer than 16 hours per week) with a household income of less than £16,190 as assessed by HMRC.

#### **Your child may also qualify if one of the following applies:**

- Children who are currently looked after by the local authority (LAC)
- Children who have left care through a special guardianship or an adoption or residence order
- Children with a current statement of education needs or an education, health and care plan.
- Families in receipt of the Disability Living Allowance
- Children who are in a family who are currently working with social care.

#### **In these circumstances you will need to complete an application form**

Alternatively contact the Family Information Service on 0800 023 2057 or your local Children's Centre

# Application Form - Two Year Old Offer



BEDFORD BOROUGH COUNCIL

## Childs Details:

Child's full name:	
Child's permanent address:	
Post code:	
Child's date of birth:	Gender: Male / Female
Is your child attending a setting or on a waiting list, if so, which one?	

## Parents / Carers Details:

Parent / Carers' full name:	
Parent / Carers' DOB:	National Insurance No.
Telephone number:	
Email address:	
Spouse / Partner's full name:	
Spouse / Partner's DOB:	National Insurance No.
Telephone number:	
Email address:	

## Preference for Childcare:

Which preschool / nursery / childminder would you like to use?
Please note, whilst we will do everything we can do ensure your preferences are met this might not be possible in every instance.

## Children's Centres:

Is the child registered with a Children's Centre?    Yes <input type="checkbox"/> No <input type="checkbox"/>
If so, please tell us with which Children's Centre?
If the child is not registered, you can do this prior to the application being assessed. If you need assistance with registration you can contact your local Children's Centre directly or find details of local Children's Centres by calling the Family Information Service on 0800 023 2057 or emailing <a href="mailto:FIS@bedford.gov.uk">FIS@bedford.gov.uk</a>

## Eligibility:

Children will be eligible if they are from families with a low income (below £16,190 per year) and receive benefits such as income support, employment or job seekers allowance and provision for those seeking asylum. This will be checked against a national database using details provided on this application form. If your income is less than £16,190 and you receive working tax credit please include a copy of your TC602 letter from HMRC.

**Is the child currently looked after by the local authority?**

Yes ☐ No ☐

**Has the child left care through a special guardianship, an adoption or residence order?**

Yes ☐ No ☐

A child in a family being worked with by social care services would be eligible if they had Child in Need status or were subject to a Child Protection Plan.

**Is the child currently being worked with by Children's Social Care?** Yes ☐ No ☐

**Name of Social Worker:**

**Contact No.**

**Does the child have a current statement of educational needs or an Education, Health and Care plan?** Yes ☐ No ☐

**Name of Lead Professional:**

**Parent /Carer:**

**I consent to:**

- my National Insurance No. being used to check against a database to determine whether my child is eligible
- this form being shared with other professionals to enable the offer of childcare and any additional support to be arranged.

**Signature:**

**Date:**

**Please send completed form to:**

Lindsey Salisbury  
Bedford Borough Council  
5<sup>th</sup> Floor, Borough Hall  
Cauldwell Street  
Bedford  
MK42 9AP

**What happens next?**

We will inform you of the outcome of your application within 10 working days of receipt.

If you need assistance to find a place at a Nursery or a Pre-school, this can be provided by our outreach officer.