



**Meeting Record/School Visit Report
Bedford Borough School Improvement**

Please ask for: Ian Lindsay

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School	Great Barford Lower	Date	Wed 1 st Feb '17
Involved in visit/meeting	<i>Sarah Evans Head teacher Ian Lindsay Education Adviser</i>	Time	11:30-12:30
Report Number	1	Visits/preparation	1 of 3 visits allocated

Purpose of meeting

I was invited into the school by the Head teacher to review the behaviour audit, carried out in Dec. 2014 and consider further support around managing student behaviours.

Activities / Areas discussed during visit

You explained that the school made great strides forward following my behaviour audit in Dec 2014 and follow-up training with the Mid-day Supervisors in January 2015. However, you feel that there has been a 'dip' in managing behaviour recently and it may be a good time to re-visit the original work and consider the current position.

You explained that, following my previous work in the school, you introduced staggered lunchtimes and the MDS staff adopted a more consistent approach to dealing with behaviour issues. Also, more recently, you have extended the rewards system to include Values Champions for each class and a system of all staff being able to award 'golden coins' to any student who displays appropriate behaviours around school. In addition, teaching staff have volunteered to run lunchtime clubs each day and the school intend adopting a new 'stepped approach' to dealing with behaviour (as used at Ursula Taylor Lower). Moreover, you have appointed a male activity leader who works with the students each day over the lunchtime, and the nurture room still operates at lunchtime although you are concerned that, sometimes, MDS staff use it as a sanction rather than a preventative strategy.

Your current concerns are focused on reviewing the situation using an outside person with prior knowledge of the school, and holding a parental forum to foster partnerships with the parent body and allow them a chance to be involved in the discussions around student behaviour in the school. Recently, you have been concerned by some of the negative communications by parents about the school via social media, and you feel that your school, along with others, faces increasing challenges caused by an increase in vulnerable students with significant behaviour problems, sometimes linked to mental health issues.

Agreements/ Actions/Recommendations

- **Behaviour audit** – Ian to visit the school on **Wed. 1st March 10:30** onwards to conduct a learning walk with a senior member of staff/ Governor to see the children at work in the

classrooms, and to work-shadow MDS staff over lunchtime to assess the management of the children's behaviour during this period.

- **Parental Forum** – to be held on **Wed. 8th March 15:30** in school. Ian to speak to the assembled group about his perceptions and to allow parents to ask questions. Governors to be invited to attend this session. Head to draft letter to parents and share with Ian before sending it home (*before 10th Feb.*).

Action Points: Consultant	By when:	Action points: School	By when:	Agreed by school:
1). Send visit report to the school.	Done.	1). Share draft letter with ILI prior to sending to parents.	10 th Feb.	Yes.

Thank you for your time.

Date of next visit/meeting: *Behaviour audit on Wed. 1st March at 10:30.*

File name protocol: year/month/day, school name, subject, consultants initials,

Copies to:

Teacher/personnel involved:
Headteacher:
IA:
Chair of Governors:
Consultant involved