



**Great Barford  
Primary Academy**

Fulfilling the  
potential of every  
**CHILD**

# Great Barford Primary Academy Nursery



## **Great Barford Primary Academy**

Silver Street  
Great Barford  
Beds MK44 3JU

**Telephone:** 01234 870342

## **Nursery**

*(Available when your child  
is 2yrs 9mths)*

**Head Teacher:**  
Mrs Sarah Evans

## **Chair of Governors:**

Ann Lovesey

**Website:** [www.gbpa.org.uk](http://www.gbpa.org.uk)

**Email:** [admin@gbpa.org.uk](mailto:admin@gbpa.org.uk)

**Our values inukshuk represents how our values fit together, to  
build a strong and healthy community.**

**A Centre of Excellence for Teaching and Learning!**



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## Welcome to Our School



**Mrs Evans  
Head Teacher**

Welcome to our nursery brochure. We hope that you find it a useful source of information as an introduction to the many and varied experiences enjoyed at Great Barford Primary Academy.

We are very proud of our school. We are fully inclusive and offer an exciting and high quality education for all. Our curriculum is rich, broad and relevant. Our environment is beautiful, nurturing and caring.

We work continuously to develop all areas of school life and ensure that we continue to provide the very best education and opportunities for all children and families.

Thank you for taking the time to read our school brochure. If you require any further information please visit our website at [www.gbpa.org.uk](http://www.gbpa.org.uk) or contact me or one of the team by phone on 01234 870342.

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## Our commitment to the children

At Great Barford our key aim is to foster a life long love of learning by providing an exciting curriculum that reflects the children's own interests. The experiences of children in our nursery builds the foundations for future learning within the education system and wider world. We provide a safe and secure learning environment, which allows the children to develop in confidence and independence.

Within the nursery we develop the children's skills through play based opportunities, carpet time and adult led activities. We carefully plan activities to develop children's confidence, learning and understanding. We are passionate about learning through outside play and operate a free flow system between the inside and outside learning environments.



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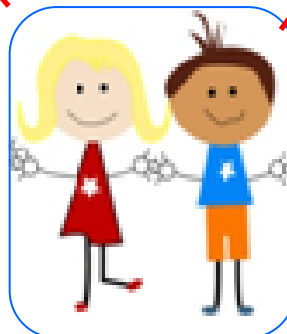
## Early Years Staff



Mrs Adams  
Teaching Assistant



Mrs Baigent  
Nursery Leader



Mrs Marshall  
Midday Supervisor



Miss Turnbull  
Teaching Assistant

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## Support Staff



Mrs L Shuttleworth  
Accounts Assistant & Out of  
School Club Administrator



Mrs Evans  
Head Teacher



Mrs Meadows  
School Administrator



Mrs Ingram  
Business Manager



Mrs Gower  
Family Support Officer

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## In Nursery we enjoy



**Exciting and stimulating  
curriculum**



**Encourage confidence  
and independence**



**Embrace new  
challenges**



**Enjoy learning**



**Safe, caring and  
welcoming environment**

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# Curriculum

At our nursery we support the we aim to provide a caring learning environment which will develop the skills required for children to develop in their learning

## Communication and Language

We support children's understanding and their listening and speaking skills, by modeling language and providing opportunities for talk. We also plan for listening opportunities: by listening to stories, playing listening games and by listening to music. We have daily circle time sessions and embrace opportunities for singing.



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## Curriculum

### Personal, Social and Emotional Development

We provide support for all of our children to develop skills in turn taking and sharing. We also plan opportunities for children to apply these skills independently. Each day we join together for snack, in which we celebrate good manners and reflect upon that days learning. We are passionate about celebrating the children's achievements and love hearing about what the children have achieved at home.



### Physical Development

We have a fantastic outside space that provides the children with the opportunity to develop their gross motor skills and co-ordination through climbing, riding bikes and scooters; and playing with balls, hoops, skittles and stilts. The children also have a weekly PE session in the hall and in the summer term, have the opportunity to swim. We support the children's fine motor skills through a variety of activities including playdough, lacing and threading, painting and cutting.

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## Curriculum

### Literacy

We foster a love of reading and sharing books with the children during whole class sessions as well as individually and within small groups. We also support children's literacy development through role play and by providing mark making opportunities. We support children to be able to write their own name by the end of nursery and encourage children to ascribe meanings to the marks that they make. In our nursery we provide the foundations for learning phonics by supporting listening and sound discrimination. We also introduce letter sounds (phonemes) and support children to hear sounds in words and to oral-



### Maths

We support children to develop an understanding of maths and number through stories, songs, games and imaginative play. The children experience practical activities relating to counting, sorting, matching, patterns, shapes, space and measure. We give opportunities to use and experiment with numbers, shape and measure to help them to become confident mathematicians .

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## What we wear

### Uniform

To promote a sense of class and school identity children in nursery wear a school jumper. These are available to purchase online at <http://www.pbuniformonline.com>

We ask that children wear trouser bottoms that they can get on and off easily. Children need sensible and robust shoes that are suitable for inside and outside play. Velcro is the best option so that children can take their shoes on and off by themselves. We also ask that children have a pair of wellies that they keep in school on their peg. Please ensure that your child's name is put inside all clothing and footwear to avoid confusion.

We love playing and learning outdoors so children need to wear a coat for cold and wet weather that is warm and waterproof.



We ask that children keep a set of spare cloths in a drawstring bag on their peg in case they have an accident. Although we always support children to wear appropriate clothing for messy play, accidents do sometimes happen. We do also keep a small stock of spare clothes in the nursery. If your child has been given a change of clothing by nursery staff, we would greatly appreciate it if you wash and return these items as soon as possible.

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## How we Learn

Children in the EYFS learn by playing and exploring, being active through creative and critical thinking which takes place both indoors and outside. We embrace opportunities for messy play as we believe that it makes an enormous contribution to a child's learning and development.

## The learning environment

We have a fantastic early years environment, which includes the nursery classroom, the Reception classroom and a brilliant outside space. The nursery children have carpet sessions with their peers in their classroom. During choosing time the children can free flow between both classrooms and the outside space. This provides an excellent opportunity for the children to experience a range of exciting learning opportunities. It also helps to support with transition to the Reception class as the children are familiar with the learning environment.



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## Structure for school day

### Morning session - Cost per Session : £12.00

8:45-9:10am	Registration
9:10-9:25am	Carpet time
9:25-10:15am	Free flow
10:15-10:30am	Coloured group activities
10:30-10:45am	Snack
10:45-11:25am	Free flow
11:30-11:45am	Carpet time

**Lunchtime** - Cost per Session: £2.00 + £1.85 if a hot school meal is required

11:45am-12:15pm	Lunchtime
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### Afternoon session—Cost per session £12.00

12:15-1:00pm	Outside play
1:00-1:15pm	Carpet time
1:15-2:45pm	Free flow
2:45-3:00pm	Circle time
3:00-3:15pm	Story

Although the children are not statutory school age, our nursery provides the first steps to support children to become secure in daily routines. We therefore ask that children arrive promptly for their session and feel that it is important for children to attend regularly and to attend the sessions that they are booked in for. It is important for children to be picked up on time from their sessions as they can become anxious and are also keen to share what they have done.

We are happy to make changes to sessions on a long term basis but are unable accommodate changes at short notice or for one off sessions.

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## Early Education and Childcare for 2 year olds

Some 2 year olds may be entitled to up to 15 hours per week of early education and childcare if their family is in receipt of certain income based benefits.

If you have received a 'Play and Learning Voucher' you are automatically eligible for 2 year funding and do not need to apply. Please hand this voucher to your childcare provider.

## Early Education and Childcare for 3 & 4 year

All three and four year olds get 15 hours of early education per week for 38 weeks a year.

### **When can my child get their 15 hours?**

If your child goes to an Ofsted registered day nursery, preschool, independent school or some childminders, they will get their funding from the start of the term following their third birthday.

## 30 Hours Childcare

The government is doubling the entitlement to 30 hours a week (for up to 38 weeks a year) from September 2017. This will have a significant and positive impact on families and help make childcare more affordable. **The additional hours will be available to working families that meet the criteria.**

To find out more information go to [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk)



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## Communication and Feedback

We believe that developing a good relationship between home and school is fundamental in supporting a child's learning.

Although we don't use communication books we are very keen to develop a dialogue verbally and the class teacher is always available at the end of each session to talk to you about what your child has enjoyed doing. We love to celebrate children's achievements in and out of school and invite parent and carers to complete leaves to celebrate "wow" moments at home. These are shared with the class and displayed on our "achievement and celebration tree".

It is usually best to discuss problems as they arise so if at any time you have any concerns or queries please arrange with the class teacher a time to meet. It is best to do this at the end of a session as the class teacher's priority at the start of a session is to settle the children. Please contact the school office to using the contact detail on the front of this brochure.

During your child's first term in nursery you will be invited to a open session so that you and your child can enjoy spending time together in their setting. It also gives you the opportunity to see what your child enjoys doing at nursery and to talk to the staff who are supporting your child.

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## Refreshments

### Drinks

Drinks of water are available throughout the day and milk is available at snack time children are encouraged to ask if they want a drink in between these times.

We enjoy snack time together. Snack involves a piece of fruit or vegetable. We place a high emphasis on snack time as it provides the opportunity to promote personal hygiene through hand washing. We also use snack time to development social skills by encouraging good manners and through interaction as adults and children eat and talk together.



### Lunchtime

Children are invited to either bring their own packed lunch or purchase a hot school dinner. School dinners are provided through 'Caterlink' and cost £1.85. To order a school dinner you will need to inform the class teacher and provide payment in a sealed envelope in advance. If your child has specific dietary requirements we ask that you complete a form available from the office so that we ensure that we cater for their specific needs. A sample menu is available on our website to give you an idea of the sorts of dinners that are available.

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## Personal Care

### Nappies

It is our aim in nursery to develop the children's independence and to support them to be able to manage their own needs. We appreciate that when some children start in our nursery they may not be able to use a toilet independently and may still be in nappies or pull ups. We work closely with parent and carers to support the lead that they have taken.

We ask that parent and carers provide a bag with nappies/pull ups, wipes and nappy sacks. The children will also need a change of clothes in case of accidents.

'Pull ups' can provide a good next step in children developing independence in this area as it enables them to become familiar with the routine of pulling pants up and down.

Please speak to a member of staff if you have any concerns.

### Suncream

During the summer months it is crucial that your child wears sun cream as we spend a lot of time outside. We ask parents and carers to apply sun cream before school and to use a type that lasts all day.

Your child will also need a cap for children to wear outside; we do have school caps that are available to purchase through the school office.

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## Special Educational Needs and Disability

All children have individual needs, but at some stage in their school careers a few children may experience difficulties which act as a barrier to their learning capability. These may be considered as Special Educational Needs (SEN).

These children will usually be identified as a result of observations made by the individual class teachers as well as by the regular screening and ongoing assessment procedures established in the school. It is the school's aim to identify the children with special educational needs as early as possible so that they can receive the necessary support and provision.

If the class teacher has any concerns about your child's development they will arrange a meeting to discuss this with you. Equally if you have any concerns, the class teacher will be very keen to meet with you to discuss these.



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# Housekeeping

## Reporting Absence

During the nursery years your child is not of statutory school age. However we do ask that you phone the school office if your child is off ill. If you know in advance that your child will not be attending one or some of their sessions please let the school office know.

## Guidance on Infection Control in School

Public Health England

Illness	Recommended time off school	Comments
Diarrhoea and vomiting	Diarrhoea and or vomiting 48hrs from last episode of diarrhoea or vomiting	
Whooping cough	5 days from commencing antibiotic treatment or 21 days from onset of illness if no antibiotic treatment	Further exclusion may be required for under 5's due to hygiene practices
Conjunctivitis	None	
Glandular Fever	None	
Head lice	None	Treatment required (available from supermarkets and chemists)
Mumps	Exclude children for 5 days after onset of swelling	
Threadworms	None	
Tonsillitis	None	
Chickenpox	5 days from onset of rash	Check vulnerable children and staff

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## Early Years and Foundation

Children can join the nursery class in the term in which they are three years old. Our three and four year old children are entitled to a minimum five Government funded sessions a week (15 hours) or 30 hours if eligibility criteria is met. In addition, parents can choose to pay for extra sessions.

## Main School

Pupils are admitted to the main school in the September that they become five years old.

All applications to Great Barford Primary Academy must apply via Bedford Borough. The application forms are available on the Bedford Borough website: [www.bedford.gov.uk](http://www.bedford.gov.uk)

We are able to admit 30 children into our reception class. If the number of places in a particular year is not sufficient to meet the applications of all the pupils, Bedford Borough will offer places on the following basis:

- All 'looked after' children
- Pupils living in the catchment area with siblings at the school
- Other pupils living in the catchment area
- 'Very exceptional' medical grounds
- Other siblings

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