

# Parent, Carer & Child Code of Conduct

## September 2020

### Entering school

- Parents/carers should drop children off via allocated entrance.
- Children should arrive during their allocated time slot.
- Children should wash their hands on entering.
- Only children allowed in the building.

### What your child will need to bring

- A named water bottle to be taken home daily, washed and refilled.
- KS2 children will need to bring their own healthy snack (fruit or vegetables) to eat at break time. **No other snack is permitted.**
- If required, children should bring a packed lunch, in a named, small lunch bag.
- A waterproof coat or sun hat depending on the weather.
- PE kit in a drawer string bag (no rucksacks) which will go home on Fridays to be washed. It should be returned on a Monday morning and remain in school all week.
- Mobile phone if a child walks to school unaccompanied.
- Book bag.

### What your child should not need to bring

- Rucksacks or large bags.
- Toys or Footballs.

### Mobile phones

- Phones must be turned off before entering the school site and will be kept on the child's work table, visible to the teacher.

### Social distancing measures

- Parents/carers to remain 2m from everyone other than family members.
- Parents/carers are not to enter school building.
- Children to remain in allocated areas, and not wander around school or go into rooms not being used.
- Children must follow one-way system when moving around school.
- Children must only use the toilet that has been allocated for their group.
- Children, parents and carers must not enter via the main entrance unless requested by the school.
- Parents/carers must ring or email the school office to make an appointment if they wish to make an appointment with a member of staff.

### Hygiene

- Children must wash their hands thoroughly for at least 20 seconds at regular intervals throughout the day as directed by their teacher.
- Children will need to dispose of tissues in a bag that will be allocated to them on their table or in a bin with a lid.
- Children should be aware of how to catch coughs and sneezes in their inner elbow.
- Children should use the alcohol gel as directed by their teacher. They must not bring their own gel from home.

### PPE

- Children should not wear PPE.
- Staff have been advised that they may wear a mask following medical advice.
- PPE will be worn if a child needs first aid, intimate care or there is a suspected case of COVID-19 (see First Aid section).

### **If your child has a suspected case of COVID-19**

- If they become unwell while at home, you must let the school know as early as possible.
- If a child becomes unwell while at school, and is thought to have a case of COVID-19, a member of staff will take the child to the isolation room, keeping strictly to the 2m rule. Parents/carers must come to pick the child up as soon as possible.
- If a child develops symptoms compatible with COVID-19, they are to self-isolate for 7 days. All members of their household should self-isolate for 14 days.
- If a member of your household develops symptoms compatible with COVID-19, you should inform the school immediately and the child should remain off school for 14 days.
- All children who display symptoms of COVID-19, and are encouraged to get tested.
- Parents/carers are asked to inform the school as soon as test results are received.
  - If the test result is negative, the child can return to school when they recover from their illness.
  - If the test result is positive, the school will inform Public Health England, who are likely to advise that the rest of the group should self-isolate for 14 days.
  - The other household members of that wider class or group do not need to self-isolate unless the child or staff member they live with in that group, subsequently develops symptoms.
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**It is essential that the school holds your correct contact details and that in case of an emergency there is always at least one contact that would be able to collect a sick child within an hour of a phone call.**

### **School day**

- Children must arrive within their allocated time. Parents and carers must then leave immediately via the allocated route.
- Parents and carers must only arrive just before their allocated pick up time. They must then leave the site and gate area immediately.
- Children, parents and carers must remain 2m from anyone other than their family group.
- Only 1 parent or carer should enter the school site.
- If any member of staff requests or reminds about social distancing or any other health and safety issue, it is important that these instructions are followed immediately.
- Children, parents and carers must be socially distanced if gathering before entering or leaving the school site.

### **Break time**

- Children will have an allocated area for their group in which they must stay.
- Children are not to use the trim trail or large apparatus on the front and back fields – these have been cordoned off.

### **Children accessing toilets**

- Children must only go to their allocated toilets.
- Main toilet doors will be kept open at all times.

### **Lunchtime**

- Children will be eating their meals in their groups.
- See arrangements for September document for details about hot school dinner arrangements.

### **Reporting breaches**

- If you see a member of staff, parent/carers or child breaking the code of conduct, please inform Sarah Evans immediately. **It is all of our responsibility to keep each other safe.**

### **Behaviour**

- If a child's behaviour prevents the learning of others, they will be asked to complete their learning at home.

- Any pupil who commits serious or persistent breach of the COVID-19 protection rules may be sanctioned by the headteacher using the full range of sanctions available, dependent on the seriousness of the breach, up to and including in extreme cases permanent exclusion – This statement is an addendum to our school behaviour policy.